

# North Santa Clara Resource Conservation District

*An independent special district of the State of California*

## ACTION MINUTES

### Regular Meeting of the Board of Directors

Thursday, August 1, 2024, at 5:30 p.m.

Meeting held at 1560 Berger Drive, San Jose, CA 95112

*Note: Though agenda items may be considered out of order (for example, to accommodate the schedules of guest speakers and/or members of the public in attendance for a specific item, or when items are removed from the consent agenda), the official minutes remain recorded in the same order as originally published in the official agenda. Number of votes are reflected in the following order: Aye-Nay-Abstention, with nays and abstentions called out by Director name.*

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**1. Call to Order:** The meeting was called to order by President Hare at 5:32 p.m. Directors present: President Susan Hare, and Directors Jeannie Entin, Frank Maitiski and Paula Quintero (arrived at 5:37 p.m.); Vice President Bautista was absent. Executive staff present: Executive Director/District Clerk Stephanie Moreno.

**2. Introduction:** Newly appointed Director Jeannie Entin introduced herself to the Board.

**3. Meeting Agenda:**

*Motion: Approve the agenda as presented. (Maitiski/Entin; 3-0-0; Bautista/Quintero absent)*

**4. Public Comment – Matters Not on the Agenda:** None

**5. Consent Agenda:** Executive Director Moreno requested that Item 5.1 moved to the regular agenda.

*Motion: Approve the agenda as amended. (Maitiski/Entin; 4-0-0; Bautista absent)*

**5.1 Property and General Liability Insurance:**

*Motion: Adopt a Resolution approving the Amended JPA Agreement proposed to be executed and entered into by and between the Agency and members of the Special District Risk Management Authority, in the form presented at this meeting and on file with the Agency Secretary. The Agency Board and/or Authorized Officers are hereby authorized and directed, for and in the name and on behalf of the Agency, to execute and deliver to the Authority the Amended JPA Agreement in substantially said form, with such changes therein as such offers may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof. The Agency Board of Directors approves participating for three full program years in Special District Risk Management Authority Property and Liability Program. The Authorized Officers of the Agency are each hereby authorized and directed to execute and deliver any and all documents which is necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved. (Maitiski/Quintero; 4-0-0; Bautista absent)*

**6. Administration:**

**6.1 FY 24-25 Proposed Budget and Annual Statement of Financial Condition:** Executive Director presented the financial statements and proposed budget; the Board recommended changes. Final budget will be considered at the next meeting.

*Motion: Approve the Statement of Financial Condition for FY23-24. (Quintero/Hare; 4-0-0; Bautista absent)*

**7. Board Member, Associate Director, Committee, and Executive Director Reports:**

- 7.1 Director Maitiski and guest Loma Prieta RCD Board President Peter Van Dyke gave an update on CARCD.

**8. Meeting Adjourned.**

*Motion: Adjourn the meeting. (Entin/Quintero; 4-0-0; Bautista absent)*

**Consent Agenda**

- 5.1. Authorize Executive Director to increase property and general liability insurance policy limits and change insurance providers to Special Districts Risk Management Authority if unable to secure policy replacement for cancelled policy through Glatfelter Public Entities. *(moved to regular agenda)*.
- 5.2. Authorize travel advance in the amount of \$2,000 (\$500.00 for registration, \$700.00 for lodging, and \$800.00 for airfare) for Executive Director to attend NACD Pacific Region Conference.

**Information Only:**

- 5.3. Santa Clara County Local Area Formation Commission (LAFCO); *LAFCO Budget for Fiscal Year 2024-2025*; dated June 7, 2024.
- 5.4. California Special Districts Association (CSDA); *Special District Grant Accessibility Act Senate Companion Measure Introduced*; received July 15, 2024.
- 5.5. Valley Water; *Coyote Creek Flood Protection Project Draft Environmental Impact Report*; received July 16, 2024.
- 5.6. CSDA; *receipt of CSDA Ballot for the July 26, 2024 Board election*; dated July 22, 2024.