



Guadalupe-Coyote Resource Conservation District (GCRCD)

An independent special district of the State of California

AGENDA (AMENDED)

Special Meeting of the Board of Directors
Monday, December 14, 2020 at 5:00 p.m.

Rick Lanman, M.D.
President

Gary Jahns, Ph.D.
Vice-President

Tess Byler
Director

Bill Leikam
Director

John Vidovich
Director

Roger Castillo
Director Emeritus

Nathan Hale
Associate Director

Larry Johmann
Associate Director
Director Emeritus

Kat Wilson
Associate Director

Stephanie Moreno
Executive Director
District Clerk

Richard Roos-Collins
District Counsel

Julie Gantenbein
District Counsel

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NOTICE PERTAINING TO TELECONFERENCING AND PUBLIC ACCESS TO THE MEETING

In response to COVID-19, this meeting will be held via Zoom teleconference only, as permitted by the Governor's Executive Order N-29-20, Section 3.

To join the online meeting from your computer or mobile device:

<https://us02web.zoom.us/j/88547804555?pwd=aVIYSjNlOERxYi9kVUM2bjhWamd2dz09>

Meeting ID: 885 4780 4555 **Passcode:** 620043

To join the meeting using phone audio only: +1 669 900 9128 US (San Jose)
Find your local number: <https://us02web.zoom.us/j/88547804555?pwd=aVIYSjNlOERxYi9kVUM2bjhWamd2dz09>

1. Call to Order

2. Approval of Agenda

3. Public Comment

Members of the public may address the Board of Directors on any item not on the agenda (§54954.2(b)) and may provide comments before or during the Board's consideration of items (§54954.3(a)). See "Notice to the Public" at the end of the agenda for additional information.

4. Consent Agenda

Items on the consent agenda (listed after the regular agenda items) are considered routine and may be enacted by one motion. Any Director, staff or member of the public may request an item be moved from the consent agenda to the regular agenda for separate discussion and action.

5. Programs and Projects

- 5.1 *Tule Elk/Pronghorn:* Approve amendment to the FY20-21 budget to include a line item for the *Tule Elk/Pronghorn Habitat Suitability Analysis* in the amount of \$15,000; authorize the Executive Director to execute an agreement and sign all documents with the California Department of Fish and Wildlife (CDFW) and/or an independent consultant to assist with the development of a Tule elk habitat suitability analysis in an amount not to exceed \$7,500.
- 5.2 *Research Publications:* Approve amendment to the FY20-21 budget to include a line item for Research Publications in the amount of \$4,000; authorize the Executive Director to pay and/or reimburse for publication costs for publication of a research paper reporting the results of the District's aDNA research.

- 5.3 *Natal Stream Research*: Approve amendment to the FY20-21 budget to increase the line item for *Other Watershed Projects* in the amount of \$8,000; authorize the Executive Director to execute an amendment and sign all documents for the existing agreement with South Bay Clean Creeks Coalition for costs associated with the collection and molecular/isotopic analysis of Chinook salmon otoliths and eye lenses in an amount not to exceed \$5,500, with a new total agreement cost not to exceed \$8,000.
- 5.4 *River Corridor Management Plan (RCMP)*:
 - 5.4.1 Receive update on Valley Water’s collaborative efforts with stakeholders to discuss the preparation of an RCMP for the Guadalupe River; discuss recommendation from Executive Director to provide financial and staff support for a stakeholder-driven RCMP process.
 - 5.4.2 Approve an amendment to the FY20-21 budget to add a line item for *Coordination: RCMP/Watershed Group* in the amount of \$30,000 (includes prior-year encumbrance of \$10,000 for RCMP).
 - 5.4.3 Adopt resolution authorizing the Executive Director to submit or collaborate in the submittal of a grant application to the Bureau of Reclamation’s *WaterSMART Cooperative Watershed Management Program Phase I Grant Program* in an amount up to \$100,000 for the purpose of developing a grassroots, non-regulatory, stakeholder-driven watershed group to support watershed planning efforts, including the development of an RCMP.
 - 5.4.4 Approve sole source contract authorization and authorize the Executive Director to approve an agreement with McBain Associates to perform consulting work related to the development of a stakeholder-driven RCMP, including preparation of grant applications.
 - 5.4.5 Authorize the President and Executive Director to conduct and/or participate in outreach to potential corporate sponsors and other grant funders to seek supplemental funding for a stakeholder-driven RCMP process.

6. Administration

- 6.1 *Election of Officers*: Accept nominations and elect officers for the positions of President and Vice-President for calendar year 2021.
- 6.2 *Policies*:
 - 6.2.1 *Personnel Policy*: Review and discussion of recommended policy; approve resolution adopting the new policy.
 - 6.2.2 *Financial Policy*: Review and discussion of recommended amended policy to incorporate a credit card policy; approve resolution adopting the amended policy.
- 6.3 *Associate Director Appointments*:
 - 6.3.1 *New Appointment*: Consideration and appointment of Bill Leikam as GCRCD Associate Director for a 4-year term, effective January 1, 2021 or the end of his term as GCRCD Director, whichever comes later.
 - 6.3.2 *New Appointment*: Consideration and appointment of Roger Castillo as GCRCD Associate Director for a 4-year term, effective January 1, 2021.
 - 6.3.3 *Director Appointment Process*: Update on the status of new Director appointments by the Board of Supervisors; discussion and possible action regarding initiation of contact with the President of the Board of Supervisors regarding adoption of a joint policy with the County of Santa Clara for Director appointments.

7. Adjourn Meeting

Consent Agenda

- 4.1 Approve minutes for the December 3, 2020 Regular Meeting.

- 4.2 Accept financial reports for November 2020.
- 4.3 Approve amended FY20-21 amended work plan.
- 4.4 Authorize the Executive Director to issue a Request for Qualifications (RFQ) and establish an on-call list of technical service providers qualified to provide District/landowner consultation and services in one or more topical areas, including but not limited to NRCS conservation practices; CDFA Healthy Soils practices; fire restoration; forest health; carbon farming; habitat restoration; vegetation management; and pond health.
- 4.5 Authorize the President to sign UMPQUA's Commercial Card Account Agreement and other required documents offered through the California Special District Association's (CSDA) Commercial Card Program to allow the President and Executive Director to make authorized purchases subject to the District's Financial Policy.

Information Only

- 4.6 *Notice of Independent Special District Selection Committee Meeting – Selection of Special District Members to Serve on LAFCO*; dated November 30, 2020
- 4.7 Santa Clara County Board of Supervisors Agenda for December 15, 2020

Notice to the Public

Members of the public may address the Board of Directors on any item not on the agenda (§54954.2(b)) and may provide comments before or during the Board's consideration of items (§54954.3(a)). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda (§54954.2(a)(3)).

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to all or a majority of the Board of Directors will be available for public inspection at the District Office, 888 North First Street, Room 204, San Jose, California (call 408-288-5588 for office hours) or by sending an email to the District Clerk at gcrcd@gcrcd.org.

In compliance with the American with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk by calling 408-288-5888, emailing the District Clerk at gcrcd@gcrcd.org, or by using the "Contact Us" form at www.gcrcd.org. Notification at least 48 hours prior to the meeting will better enable the District to make reasonable arrangements to ensure accessibility to this meeting.