



Guadalupe-Coyote Resource Conservation District (GCRCD)

An independent special district of the State of California

SUMMARY MINUTES

**Regular Meeting of the Board of Directors
Thursday, November 3, 2022, at 5:00 p.m.**

Gary Jahns, Ph.D.
President

Susan Hare
Vice-President

Gail Bautista
Director

Rick Lanman, M.D.
Director

Paula Quintero
Director

Larry Johmann
Associate Director
Director Emeritus

Bill Leikam
Associate Director
Director Emeritus

Mel Sarmiento
Associate Director

Kat Wilson
Associate Director

Stephanie Moreno
Executive Director
District Clerk

Roger Castillo
Watershed Project
Assistant

Julie Gantenbein
District Counsel

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Consistent with Government Code section 54953(e) and Guadalupe-Coyote RCD Resolution 21-07, and in light of the declared state of emergency related to COVID-19, this meeting was held via a virtual platform.

Note: Though agenda items may be considered out of order (for example, to accommodate the schedules of guest speakers and/or members of the public in attendance for a specific item, or when items are removed from the consent agenda), the official minutes remain recorded in the same order as originally published in the official agenda. Number of votes are reflected in the following order: Aye-Nay-Abstention, with nays and abstentions called out by Director name.

- 1. Call to Order:** The meeting was called to order 5:03 p.m. by President Jahns. Directors present: President Jahns, Vice President Hare, and Directors Bautista (until approximately 6:10 p.m.) and Lanman. Director Quintero was absent (excused). Associate Directors present: Bill Leikam. Staff and consultants present: Executive Director/District Clerk Moreno, District Counsel Julie Gantenbein (for a portion of Item 8).
- 2. Approval of Agenda:**
Motion: Approve the agenda as presented. (Bautista/Jahns; 4-0-0).
- 3. Public Comment:** None
- 4. Consent Agenda**
Motion: Approve the consent agenda as presented. (Jahns/Bautista; 4-0-0)
- 5. Partner Reports**
 - 5.1 *USDA-NRCS:* Monthly report was presented by Soil Conservationist Kyle Venell, on behalf of District Conservationist James Booth, Hollister Service Center.
 - 5.2 *Other Partners:* None
- 6. Programs and Projects**
 - 6.1 *Climate Action:* Executive Director Moreno reported on the status of the Zero Emissions Neighborhood (ZEN) Pilot Project partnership with the City of San Jose and recommended that development of District materials for neighborhood outreach be postponed until a response is received from the Board of Supervisors on the name change request.
 - 6.2 *Farm and Ranch Solid Waste Removal Program:* The Executive Director presented background on her request to: 1) submit an application for

supplemental funding to the CalRecycle Farm and Ranch Solid Waste Removal Program; and 2) provide assistance to the responsible party in the preparation and submittal of a State application(s) for financial assistance to conduct the remaining site cleanup work at the Clayton Road site. Julio and Lourdes Aguilar, agents for the property owner, were present to reaffirm their desire to complete this project, but they are unable to do so on their own and would appreciate any assistance the District can provide.

Motion: Authorize the Executive Director to submit an application for supplemental funding to CalRecycle and to provide assistance to the property owner and agents to prepare and submit any State applications for financial assistance for which they might qualify to receive financial assistance to complete the clean-up work onsite. (Lanman/Bautista; 4-0-0).

- 6.3 **Community Grant Program:** The Executive Director gave background on the Urban Wildlife Research Project. Patrick Ryan, UWRP Board Member and Science Advisor, reviewed the request for modification of the community grant agreement and answered questions from the Board. UWRP Co-founder and Board President Bill Leikam (also an Associate Director for GCRCD) was present to answer any questions specific to his experience. The Board expressed concern that the request was not as detailed as they would like to see, and suggested the request be continued.

Motion: Continue this item to the January 2023 Board agenda to give the applicant time to prepare amendments. (Hare/Bautista; 4-0-0)

7. Administration:

7.1 District Officers:

Motion: Nominate and elect Susan Hare to be President of the Board for the upcoming year, effective November 25, 2022. (Jahns/Bautista; 4-0-0).

Motion: Nominate and elect Gail Bautista to be Vice-President of the Board for the upcoming year, effective November 25, 2022. (Hare/Lanman; 4-0-0).

7.2 CARCD Annual Business Meeting:

- 7.2.1 **Resolution:** The Board reiterated their ongoing concerns with CARCD leadership and the Board's lack of transparency, and discussed possible resolutions to present for adoption at the annual business meeting.

Motion: Authorize Executive Director and District Counsel to prepare resolutions for the Board President's signature and presentation at the CARCD meeting; those resolutions shall be four in number as follows: 1) provide CARCD Board of Directors voting rights to all Regional Chairs regardless of RCD Director status; 2) require the CARCD Board of Directors adhere to the Brown Act; 3) reframe the Executive Committee, including but not limited to removing the Executive Director as a voting member; 4) increase the quorum for Executive Committee meetings to 50+1. (Hare/Jahns; 3-0-0)

- 7.2.2 **Delegate:** Discussion and possible action to select the District delegate and alternate delegate to the Annual Business Meeting, to be held virtually on December 8, 2022, from 5-7 p.m.

Motion: Designate Board President Jahns as primary delegate, Director Quintero as alternate, and Vice-President Hare as second alternate. (Hare/Jahns; 4-0-0).

- 7.3 **Board Member, Associate Director and Staff Reports:** The Board accepted individual updates and reports on topics and activities relevant to GCRCD. Executive Director Moreno reported that CSDA and a number of RCDs have just become aware of a new draft policy proposed by the San Diego LAFCO Executive Officer that may significantly obstruct the ability of San Diego County special districts to enter into interagency agreements as currently allowed by State law, and that she may be submitting comments regarding the proposed policy as it could have statewide impacts.

8. Closed Session:

Prior to the Board going into Closed Session, District Counsel Gantenbein reviewed the applicable Brown Act procedures and ground rules for the Board to adhere to in holding a closed session for labor negotiation purposes.

- 8.1 *Conference with Labor Negotiators Pursuant to Government Code Section 54957.6(a)*: The Board met with agency designated representatives President Jahns and Vice-President Hare regarding unclassified employee Executive Director.
- 8.2 *Report from Closed Session*: President Jahns reported that the Board had given direction to the labor negotiators.

9. Meeting was adjourned to the December 1, 2022 meeting.

Consent Agenda

- 4.1 Approve minutes for the September 1, 2022 and October 6, 2022 Board Meetings.
- 4.2 Accept financial reports for September 2022.
- 4.3 Adoption of a resolution to allow continued remote teleconference meetings due to COVID-19 emergency.

Information Only:

- 4.4 Correspondence from Santa Clara County Finance Agency; *Redevelopment Property Tax Trust Fund (RPTTF), January 3, 2023 Distribution Estimate*; dated September 30, 2022.
- 4.5 GCRC Notice; *Notice of Anticipated Vacancy, Director, Two terms expiring November 25, 2022*, https://www.rcdsantaclara.org/files/f3b45badf/Notice+of+Anticipated+Vacancy_101322.pdf.
- 4.6 Correspondence to Santa Clara Board of Supervisors' President Wasserman; *Term Expiration from the Guadalupe-Coyote Resource Conservation District*; dated October 14, 2022.
- 4.7 Correspondence from Santa Clara County Finance Agency; *GASB 77 – Tax Abatement Disclosures for FY2021-22*; dated October 25, 2022.
- 4.8 Correspondence from Santa Clara County Planning; *County of Santa Clara Safety Element Update*; dated October 28, 2022.